

**FACULTY OF FACULTY OF MUSIC
2013 SUMMER SESSION – REFUND SCHEDULES**

To determine your fee adjustments or reversals, review the applicable circumstances in each of the following four categories:

| Category 1: Academic Fees – Course Fees (<i>Fees charged for each course to Part-time/Special Students</i>) | | | | |
|--|---|---|---|--|
| If you cancel a course, the course fee is adjusted or reversed in accordance with this schedule, using the course cancellation date recorded on ROSI. If you cancel your registration for the session, there are additional financial implications (see Note 1). | | | | |
| Course Charge Reversed | Recorded Date of Course Cancellation on ROSI Section Code Y | Recorded Date of Course Cancellation on ROSI Section Code F | Recorded Date of Course Cancellation on ROSI Section Code S | Note 1: If you cancel your last course and your registration in the session a minimum charge of \$242.00 will be charged to students who cancel their registration in a program (degree or non-degree program) on or after the published date for the first day of classes. Note 2: This refund schedule applies to courses offered on any U of T campus. Note 3: The last date to cancel a course or registration with no academic penalty is not the same as the last date to be eligible for a refund. |
| 100% | To May 12 | To May 12 | To July 1 | |
| 100% less minimum charge (Note 1) | May 13 – May 20 | May 13 – May 20 | July 2 – July 8 | |
| 75% | May 21 – June 3 | May 21 – May 27 | July 9 – July 15 | |
| 50% | June 4 – June 17 | May 28 – June 10 | July 16 – July 29 | |
| 0 | On June 18 or after | On June 11 or after | On July 30 or after | |

| Category 2: Incidental Fees – Compulsory Campus and Student Services (<i>charges reversed only when registration is cancelled</i>) | | | |
|---|---|--|---|
| Incidental Charges Reversed | Full Session Registration <i>May - August</i> Recorded Date of Cancellation | Partial Session Registration Only <i>May – June only</i> Recorded Date of Cancellation | Partial Session Registration Only <i>July – August only</i> Recorded Date of Cancellation |
| 100% | To May 20 | To May 20 | To July 8 |
| 50% | May 21 – June 28 | May 21 – June 10 | July 9 – July 29 |
| 0 | On June 29 or after | On June 11 or after | On July 30 or after |

| Category 3: Ancillary Fees – Fees for specific programs or courses (<i>charges reversed only when registration is cancelled</i>). <i>This schedule only applies to ancillary fees that are displayed on your ROSI invoice.</i> | | | |
|--|---|--|---|
| Ancillary Charges Reversed | Full Session Registration <i>May - August</i> Recorded Date of Cancellation | Partial Session Registration Only <i>May – June only</i> Recorded Date of Cancellation | Partial Session Registration Only <i>July – August only</i> Recorded Date of Cancellation |
| 100% | To May 20 | To May 20 | To July 8 |
| 0 | On May 21 or after | On May 21 or after | On July 9 or after |

| Category 4: Other Fees | |
|---|--|
| System Access Fee of \$50.00 | Non-refundable |
| University Health Insurance Plan (UHIP) Fee of \$228.00 | UHIP fee adjustments and reversals are made by student request to the UHIP Office. Instructions can be viewed at http://cie.utoronto.ca/Programs/University-Health-Insurance-Plan.htm . |

AN EXCEPTION TO THESE REFUND SCHEDULES WILL BE CONSIDERED ONLY WHERE THERE IS EVIDENCE OF ERROR ON THE PART OF THE UNIVERSITY.

Any credit resulting from a fee reversal will be applied first towards outstanding charges on your ROSI account and then a credit balance may be eligible for disbursement to the student on request. Refer to the 'Refund of Credit Balances' section on the Student Accounts website.