

**SCHOOL OF GRADUATE STUDIES  
2014 SUMMER SESSION – REFUND SCHEDULES**

To determine your fee adjustments or reversals, review the applicable circumstances in each of the following four categories:

<b>Category 1A: Academic Fees – Program Fees (Fees charged as a single rate)</b>		
If you cancel your registration for the session, Program fees are reversed in accordance with this schedule, using the registration cancellation date recorded on ROSI. <b>Cancellation of registration only occurs when all courses are cancelled. If any courses with a final standing remain on the record for the academic session– a final mark, CR/NCR, LWD, or WDR – a student will not be eligible to cancel the registration for that session, and thus will not be eligible to have the program fee charges reduced.</b>		
Program Charge Reversed	Recorded Date of Cancellation	<b>Note 1:</b> If you cancel your last course and your registration in the session a <u>minimum charge of \$249.00</u> will be charged to students who cancel their registration in a program (degree or non-degree program) on or after the published date for the first day of classes.
100%	<b>To May 4</b>	
100% less minimum charge <i>(Note 1)</i>	<b>May 5 – May 11</b>	
50%	<b>May 12 – June 27</b>	
0	<b>On June 28 or after</b>	

<b>Category 1B: Academic Fees – Course Fees (Fees charged for each course to Part-time/Special Students)</b>				
If you cancel your registration for the session, Program fees are reversed in accordance with this schedule, using the registration cancellation date recorded on ROSI.				
Course Charge Reversed	Recorded Date of Course Cancellation on ROSI <i>Section Code Y</i>	Recorded Date of Course Cancellation on ROSI <i>Section Code F</i>	Recorded Date of Course Cancellation on ROSI <i>Section Code S</i>	<b>Note 1:</b> If you cancel your last course and your registration in the session a <u>minimum charge of \$249.00</u> will be charged to students who cancel their registration in a program (degree or non-degree program) on or after the published date for the first day of classes. <b>Note 2:</b> This refund schedule applies to courses offered on any U of T campus.
100%	<b>To May 4</b>	<b>To May 4</b>	<b>To July 1</b>	
100% less minimum charge <i>(Note 1)</i>	<b>May 5 – May 11</b>	<b>May 5 – May 11</b>	<b>July 2 – July 8</b>	
75%	<b>May 12 – May 26</b>	<b>May 12 – May 19</b>	<b>July 9 – July 15</b>	
50%	<b>May 27 – June 9</b>	<b>May 20 – June 2</b>	<b>July 16 – July 29</b>	
0	<b>On June 10 or after</b>	<b>On June 3 or after</b>	<b>On July 30 or after</b>	

<b>Category 2: Incidental Fees – Compulsory Campus and Student Services (charges reversed only when registration is cancelled)</b>			
Incidental Charges Reversed	Full Session Registration Only <i>May - August</i> Recorded Date of Cancellation	Partial Session Registration Only <i>May - June</i> Recorded Date of Cancellation	Partial Session Registration Only <i>July - August</i> Recorded Date of Cancellation
100%	<b>To May 11</b>	<b>To May 11</b>	<b>To July 8</b>
50%	<b>May 12 – June 27</b>	<b>May 12 – June 2</b>	<b>July 9 – July 29</b>
0	<b>On June 28 or after</b>	<b>On June 3 or after</b>	<b>On July 30 or after</b>

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<b>Category 3: Ancillary Fees – Fees for specific programs or courses. Charges reversed only when registration is cancelled. This schedule only applies to ancillary fees that are displayed on your ROSI invoice.</b>			
<b>Ancillary Charges Reversed</b>	<b>Full Session Registration Only May - August Recorded Date of Cancellation</b>	<b>Partial Session Registration Only May - June Recorded Date of Cancellation</b>	<b>Partial Session Registration Only July - August Recorded Date of Cancellation</b>
100%	To May 11	To May 11	To July 8
	On May 12 or after	On May 12 or after	On July 9 or after

<b>Category 4: Other Fees</b>	
<b>System Access Fee of \$50.00</b>	<b>Non-refundable</b>
<b>University Health Insurance Plan (UHIP) Fee of \$228.00</b>	UHIP fee adjustments and reversals are made by student request to the UHIP Office. Instructions can be viewed at <a href="http://cie.utoronto.ca/Programs/University-Health-Insurance-Plan.htm">http://cie.utoronto.ca/Programs/University-Health-Insurance-Plan.htm</a> .

AN EXCEPTION TO THESE REFUND SCHEDULES WILL BE CONSIDERED ONLY WHERE THERE IS EVIDENCE OF ERROR ON THE PART OF THE UNIVERSITY.

**Any credit resulting from a fee reversal will be applied first towards outstanding charges on your ROSI account and then a credit balance may be eligible for disbursement to the student on request. Refer to the 'Refund of Credit Balances' section on the Student Accounts website at [http://www.fees.utoronto.ca/sessions/summer\\_2014/refunds/refunds.htm](http://www.fees.utoronto.ca/sessions/summer_2014/refunds/refunds.htm)**