

**UNIVERSITY OF TORONTO**  
**JOHN H. DANIELS FACULTY OF ARCHITECTURE, LANDSCAPE AND DESIGN**  
**INTERNATIONAL FOUNDATION PROGRAM (IFP)**  
**2017 - 2018 FALL - WINTER SESSION – REFUND SCHEDULES**

To determine your fee adjustments or reversals, review the applicable circumstances in each of the following four categories:

<b>Category 1: Academic Fees – Course Fees (Fees charged for each course): Course Cancellation</b>		
If you cancel a course, the course fee is adjusted or reversed in accordance with this schedule, using the course cancellation date recorded on ACORN/ROSI. If you cancel your registration for the session, there are additional financial implications (see Note 1).		
Course Charge Reversed	Recorded Date of Course Cancellation on ROSI	<p><b>Note 1:</b> If you cancel your last course and your registration in the session a minimum charge of \$270.00 will be charged to students who cancel their registration in a program (degree or non-degree program) on or after the published date for the first day of classes.</p> <p><b>Note 2:</b> The last date to cancel a course or registration with no academic penalty is not the same as the last date to be eligible for a refund.</p>
100%	To September 6	
100% less minimum charge ( <b>Note 1</b> )	Sept. 7 – Sept. 20	
75%	Sept. 21 – Oct. 12	
50%	Oct. 13 – Nov. 9	
0	On November 10 or after	

<b>Category 2: Incidental Fees – Compulsory Campus and Student Services (charges reversed only when registration is cancelled)</b>	
Incidental Charges Reversed	Fall - Winter Registration September - April Recorded Date of Cancellation
100%	To September 20
50%	Sept. 21 – Jan. 17
0	On January 18 or after

<b>Category 3: Ancillary Fees – Fees for specific programs or courses (charges reversed only when registration is cancelled) This schedule only applies to ancillary fees that are displayed on your ACORN/ROSI invoice.</b>	
Ancillary Charges Reversed	Fall-Winter Registration September - April Recorded Date of Cancellation
100%	To September 20
0	On September 21 or after

<b>Category 4: Other Fees</b>	
International Foundation Program Enrolment Deposit (\$5,000.00 CDN)	Non-refundable
System Access Fee of \$55.00	Non-refundable
University Health Insurance Plan (UHIP) Fee of \$612.00	UHIP fee adjustments and reversals are made by student request to the UHIP Office. Instructions can be viewed at <a href="http://www.studentlife.utoronto.ca/cie/uhip">http://www.studentlife.utoronto.ca/cie/uhip</a>

AN EXCEPTION TO THESE REFUND SCHEDULES WILL BE CONSIDERED ONLY WHERE THERE IS EVIDENCE OF ERROR ON THE PART OF THE UNIVERSITY.

**Any credit resulting from a fee reversal will be applied first towards outstanding charges on your ACORN/ROSI account and then a credit balance may be eligible for disbursement to the student on request. Refer to the [‘Refund of Credit Balances’](#) section on the Student Accounts website**