

**UNIVERSITY OF TORONTO FACULTY OF ARCHITECTURE, LANDSCAPE & DESIGN
2017 SUMMER SESSION – REFUND SCHEDULES**

To determine your fee adjustments or reversals, review the applicable circumstances in each of the following four categories:

Category 1: Academic Fees – Course Fees (<i>Fees charged for each course to Part-time/Special Students</i>)				
If you cancel a course, the course fee is adjusted or reversed in accordance with this schedule, using the course cancellation date recorded on ROSI. If you cancel your registration for the session, there are additional financial implications (see Note 1).				
Course Charge Reversed	Recorded Date of Course Cancellation on ROSI <i>Section Code Y</i>	Recorded Date of Course Cancellation on ROSI <i>Section Code F</i>	Recorded Date of Course Cancellation on ROSI <i>Section Code S</i>	Note 1: If you cancel your last course and your registration in the session a minimum charge of \$270.00 will be charged to students who cancel their registration in a program (degree or non-degree program) on or after the published date for the first day of classes. Note 2: This refund schedule applies to courses offered on any U of T campus. Note 3: The last date to cancel a course or registration with no academic penalty is not the same as the last date to be eligible for a refund.
100%	To May 14	To May 14	To July 3	
100% less minimum charge <i>(Note 1)</i>	May 15 – May 22	May 15 – May 22	July 4 – July 10	
75%	May 23 – June 5	May 23 – May 29	July 11 – July 17	
50%	June 6 – June 19	May 30 – June 12	July 18 – July 31	
0	On June 20 or after	On June 13 or after	On Aug. 1 or after	

Category 2: Incidental Fees – Compulsory Campus and Student Services (<i>charges reversed only when registration is cancelled</i>)			
Incidental Charges Reversed	Full Session Registration <i>May - August</i> Recorded Date of Cancellation	Partial Session Registration Only <i>May – June only</i> Recorded Date of Cancellation	Partial Session Registration Only <i>July – August only</i> Recorded Date of Cancellation
100%	To May 22	To May 22	To July 10
50%	May 23 – June 28	May 23 – June 12	July 11 – July 31
0	On June 29 or after	On June 13 or after	On Aug. 1 or after

Category 3: Ancillary Fees – Fees for specific programs or courses (<i>charges reversed only when registration is cancelled</i>) <i>This schedule only applies to ancillary fees that are displayed on your ROSI invoice.</i>			
Ancillary Charges Reversed	Full Session Registration <i>May - August</i> Recorded Date of Cancellation	Partial Session Registration Only <i>May – June only</i> Recorded Date of Cancellation	Partial Session Registration Only <i>July – August only</i> Recorded Date of Cancellation
100%	To May 22	To May 22	To July 10
0	On May 23 or after	On May 23 or after	On July 11 or after

Category 4: Other Fees	
System Access Fee of \$55.00	Non-refundable
University Health Insurance Plan (UHIP) Fee of \$204.00	UHIP fee adjustments and reversals are made by student request to the UHIP Office. Instructions can be viewed at http://cie.utoronto.ca/Programs/University-Health-Insurance-Plan.htm

AN EXCEPTION TO THESE REFUND SCHEDULES WILL BE CONSIDERED ONLY WHERE THERE IS EVIDENCE OF ERROR ON THE PART OF THE UNIVERSITY.

Any credit resulting from a fee reversal will be applied first towards outstanding charges on your ROSI account and then a credit balance may be eligible for disbursement to the student on request. Refer to the [‘Refund of Credit Balances’](#) section on the Student Accounts website or go to; http://www.fees.utoronto.ca/sessions/summer_2017refunds/refunds.htm