

**SCHOOL OF GRADUATE STUDIES
2018 SUMMER SESSION – REFUND SCHEDULES**

To determine your fee adjustments or reversals, review the applicable circumstances in each of the following four categories:

Category 1A: Academic Fees – Program Fees (<i>Fees charged as a single rate</i>)		
If you cancel your registration for the session, Program fees are reversed in accordance with this schedule, using the registration cancellation date recorded on ACORN. Cancellation of registration only occurs when all courses are cancelled. If any courses with a final standing remain on the record for the academic session– a final mark, CR/NCR, LWD, or WDR – a student will not be eligible to cancel the registration for that session, and thus will not be eligible to have the program fee charges reduced.		
Program Charge Reversed	Recorded Date of Cancellation	Note 1: If you cancel your last course and your registration in the session a minimum charge of \$278.00 will be charged to students who cancel their registration in a program (degree or non-degree program) on or after the published date for the first day of classes.
100%	To May 6	
100% less minimum charge (<i>Note 1</i>)	May 7 – May 13	
50%	May 14 – June 28	
0	On June 29 or after	

Category 1B: Academic Fees – Course Fees (<i>Fees charged for each course to Part-time/Special Students</i>)				
If you cancel your registration for the session, Program fees are reversed in accordance with this schedule, using the registration cancellation date recorded on ACORN.				
Course Charge Reversed	Recorded Date of Course Cancellation on ACORN <i>Section Code Y</i>	Recorded Date of Course Cancellation on ACORN <i>Section Code F</i>	Recorded Date of Course Cancellation on ACORN <i>Section Code S</i>	Note 1: If you cancel your last course and your registration in the session a minimum charge of \$278.00 will be charged to students who cancel their registration in a program (degree or non-degree program) on or after the published date for the first day of classes. Note 2: This refund schedule applies to courses offered on any U of T campus.
100%	To May 6	To May 6	To June 24	
100% less minimum charge (<i>Note 1</i>)	May 7 - May 13	May 7 – May 13	June 25 – July 2	
75%	May 14 – May 28	May 14 – May 18	July 3 – July 9	
50%	May 29 – June 11	May 19 – June 4	July 10 – July 23	
0	On June 12 or after	On June 5 or after	On July 24 or after	

Category 2: Incidental Fees – Compulsory Campus and Student Services (<i>charges reversed only when registration is cancelled</i>)			
Incidental Charges Reversed	Full Session Registration Only <i>May - August</i> Recorded Date of Cancellation	Partial Session Registration Only <i>May - June</i> Recorded Date of Cancellation	Partial Session Registration Only <i>July - August</i> Recorded Date of Cancellation
100%	To May 13	To May 13	To July 2
50%	May 14 – June 28	May 14 – June 4	July 3 – July 23
0	On June 29 or after	On June 5 or after	On July 24 or after

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Category 3: Ancillary Fees – Fees for specific programs or courses. Charges reversed only when registration is cancelled. This schedule only applies to ancillary fees that are displayed on your ACORN invoice.			
Ancillary Charges Reversed	Full Session Registration Only <i>May - August</i> Recorded Date of Cancellation	Partial Session Registration Only <i>May - June</i> Recorded Date of Cancellation	Partial Session Registration Only <i>July - August</i> Recorded Date of Cancellation
100%	To May 13	To May 13	To July 2
0	On May 14 or after	On May 14 or after	On July 3 or after

Category 4: Other Fees	
System Access Fee of \$55.00	Non-refundable
University Health Insurance Plan (UHIP) Fee of \$204.00	UHIP fee adjustments and reversals are made by student request to the UHIP Office. Instructions can be viewed at http://cie.utoronto.ca/Programs/University-Health-Insurance-Plan.htm .

AN EXCEPTION TO THESE REFUND SCHEDULES WILL BE CONSIDERED ONLY WHERE THERE IS EVIDENCE OF ERROR ON THE PART OF THE UNIVERSITY.

Any credit resulting from a fee reversal will be applied first towards outstanding charges on your ACORN account and then a credit balance may be eligible for disbursement to the student on request. Refer to the 'Refund of Credit Balances' section on the Student Accounts website at http://www.fees.utoronto.ca/sessions/summer_2018/refunds/refunds.htm