

**UNIVERSITY OF TORONTO FACULTY OF APPLIED SCIENCE & ENGINEERING
2019 SUMMER SESSION – REFUND SCHEDULES**

To determine your fee adjustments or reversals, review the applicable circumstances in each of the following four categories:

| Category 1: Academic Fees – Course Fees (<i>Fees charged for each course except Quarter Courses for Part-time Students</i>): Course Cancellation | | | | |
|---|--|--|--|---|
| If you cancel a course, the course fee is adjusted or reversed in accordance with this schedule, using the course cancellation date recorded on ACORN. If you cancel your registration for the session, there are additional financial implications (see Note 1). | | | | |
| Course Charge Reversed | Recorded Date of Course Cancellation on ACORN <i>Section Code Y</i> | Recorded Date of Course Cancellation on ACORN <i>Section Code F</i> | Recorded Date of Course Cancellation on ACORN <i>Section Code S</i> | Note 1: If you cancel your last course and your registration in the session a <u>minimum charge of \$286.00</u> will be charged to students who cancel their registration in a program (degree or non-degree program) on or after the published date for the first day of classes. Note 2: This refund schedule applies to courses offered on any U of T campus. Note 3: The last date to cancel a course or registration with no academic penalty is not the same as the last date to be eligible for a refund. |
| 100% | To May 5 | To May 5 | To July 1 | |
| 100% less minimum charge <i>(Note 1)</i> | May 6 - May 12 | May 6 – May 12 | July 2 – July 8 | |
| 75% | May 13 – May 27 | May 13 – May 20 | July 9 – July 15 | |
| 50% | May 28 – June 10 | May 21 – June 3 | July 16 – July 29 | |
| 0 | On June 11 or after | On June 4 or after | On July 30 or after | |

| Category 2: Incidental Fees – Compulsory Campus and Student Services (<i>charges reversed only when registration is cancelled</i>) | | | |
|---|---|--|---|
| Incidental Charges Reversed | Full Session Registration <i>May - August</i> Recorded Date of Cancellation | Partial Session Registration Only <i>May – June only</i> Recorded Date of Cancellation | Partial Session Registration Only <i>July – August only</i> Recorded Date of Cancellation |
| 100% | To May 12 | To May 12 | To July 8 |
| 50% | May 13 – June 27 | May 13 – June 3 | July 9 – July 29 |
| 0 | On June 28 or after | On June 4 or after | On July 30 or after |

| Category 3: Ancillary Fees – Fees for specific programs or courses (<i>charges reversed only when registration is cancelled</i>) <i>This schedule only applies to ancillary fees that are displayed on your ACORN invoice.</i> | | | |
|---|---|--|---|
| Ancillary Charges Reversed | Full Session Registration <i>May - August</i> Recorded Date of Cancellation | Partial Session Registration Only <i>May – June only</i> Recorded Date of Cancellation | Partial Session Registration Only <i>July – August only</i> Recorded Date of Cancellation |
| 100% | To May 12 | To May 12 | To July 8 |
| 0 | On May 13 or after | On May 13 or after | On July 9 or after |

| Category 4: Other Fees | |
|---|---|
| System Access Fee of \$55.00 | Non-refundable |
| University Health Insurance Plan (UHIP) Fee of \$208.00 | UHIP fee adjustments and reversals are made by student request to the UHIP Office. Instructions can be viewed at University Health Insurance Plan |

AN EXCEPTION TO THESE REFUND SCHEDULES WILL BE CONSIDERED ONLY WHERE THERE IS EVIDENCE OF ERROR ON THE PART OF THE UNIVERSITY.

Any credit resulting from a fee reversal will be applied first towards outstanding charges on your ACORN account and then a credit balance may be eligible for disbursement to the student on request. Refer to the [‘Refund of Credit Balances’](#) section on the Student Accounts website or go to; http://www.fees.utoronto.ca/sessions/summer_2019/refunds/refunds.htm