

**UNIVERSITY OF TORONTO  
FACULTY OF APPLIED SCIENCE & ENGINEERING  
(excluding INTERNATIONAL FOUNDATION PROGRAM)  
2011- 2012 FALL/WINTER SESSION – STUDENT ACCOUNT INFORMATION**

**Refunds may be issued on request. Refunds may be issued by direct deposit.  
Refer to the website section 'Refunds'.**

**REFUND SCHEDULES**

**The last date to cancel a course or registration with no academic penalty is not the same as the last date to be eligible for a refund. Check the refund dates carefully.**

**\*NOTE:** A minimum charge of \$225.00 will be charged to students whose registration for this session in a program (degree or non-degree program) is cancelled, on or after the published date for the first day of classes for the Fall or Winter Sessions.

**Programs that are charged a program fee for full-time studies and course fees for part-time studies**  
If a student cancels a course and becomes part-time after the 100% period, there are **significant financial implications**. See the section Course Changes.

If your registration is cancelled, charges are reversed in accordance with the Refund Schedule on the basis of the registration cancellation date recorded on SWS/ROSI.

**Academic Fees and Incidental Fees (Full-time Students)**

**Incidental Fees (Part-time Students)**

*(Incidental fees are reversed only when your registration is cancelled.)*

Charges Reversed	Fall/Winter Registration September - April Recorded Date of Cancellation	Fall Registration Only September - December Recorded Date of Cancellation	Winter Registration Only January - April Recorded Date of Cancellation
100%	To September 7	To September 7	To January 8
100% less minimum charge*	Sept. 8 – Sept. 21	Sept. 8 – Sept. 21	Jan. 9 – Jan. 22
50%	Sept. 22 – Dec. 20	Sept. 22 – Oct. 20	Jan. 23 – Feb. 20
0	December 21 on	Oct. 21 on	February 21 on

**Academic Fees – Students Charged Fees by Course (Part-time Students)**

*This schedule does not apply to Quarter Courses. See special refund schedule.*

Course Charge Reversed	Recorded Date of Course Cancellation Section Code <b>Y</b>	Recorded Date of Course Cancellation Section Code <b>F</b>	Recorded Date of Course Cancellation Section Code <b>S</b>
100%	To September 7	To September 7	To January 8
100% less minimum charge*	Sept. 8 – Sept. 21	Sept. 8 – Sept. 21	Jan. 9 – Jan. 22
75%	Sept. 22 – Oct. 13	Sept. 22 – Sept. 28	Jan. 23 – Jan. 29
50%	Oct. 14 – Nov. 10	Sept. 29 – Oct. 13	Jan. 30 – Feb. 12
0	November 11 on	October 14 on	February 13 on

**Academic Fees – Students Charged Fees by Course – Quarter courses only.**

*(Part-time Students)*

Course Charge Reversed	Recorded Date of Course Cancellation  <i>Course dates Jan 9–Feb 17 Section S</i>	Recorded Date of Course Cancellation  <i>Course dates Feb 27–April 13 Section S</i>
100%	To January 8	To February 26
100% less minimum charge*	Jan. 9 – Jan. 15	Feb. 27 – Mar. 4
75%	Jan. 16 – Jan. 22	Mar. 5 – Mar. 11
50%	Jan. 23 – Feb. 5	Mar. 12 – Mar. 25
0	February 6 on	March 26 on

**These refund schedules do not apply to UHIP charges, the Student System Access fee, or to any ancillary fees levied for enrolment in specific courses or programs.**

**Refer to the website section 'Refunds' for more information.**

**AN EXCEPTION TO THESE REFUND SCHEDULES WILL BE CONSIDERED ONLY WHERE THERE IS EVIDENCE OF ERROR ON THE PART OF THE UNIVERSITY.**