

**UNIVERSITY OF TORONTO TRANSITIONAL YEAR PROGRAM
2012 - 2013 FALL - WINTER SESSION – REFUND SCHEDULES**

To determine your fee adjustments or reversals, review the applicable circumstances in each of the following four categories:

Category 1: Academic Fees – Program Fees <i>(Fees charged as a single rate)</i>		
If you cancel your registration for the session, Program fees are reversed in accordance with this schedule, using the registration cancellation date recorded on ROSI. Cancellation of registration only occurs when all courses are cancelled. If any courses with a final standing remain on the record for the academic session– a final mark, CR/NCR, LWD, or WDR – a student will not be eligible to cancel the registration for that session, and thus will not be eligible to have the program fee charges reduced.		
Program Charge Reversed	Recorded Date of Cancelled Registration on ROSI	Note 1: Program fees will be reversed and a <u>minimum charge of \$235.00</u> will be charged to students who cancel their registration in this session in a program (degree or non-degree program) on or after the published date for the first day of classes for the Fall-Winter Session. Note 2: The last date to cancel a course or registration with no academic penalty is not the same as the last date to be eligible for a refund.
100%	To September 9	
100% less minimum charge <i>(Note 1)</i>	Sept. 10– Sept. 23	
50%	Sept. 24 – Dec. 21	
0	On December 22 or after	

Category 2: Incidental Fees – Compulsory Campus and Student Services <i>(charges reversed only when registration is cancelled)</i>	
Incidental Charges Reversed	Fall-Winter Registration <i>September - April</i> Recorded Date of Cancellation
100%	To September 17
50%	Sept. 18 – Dec. 21
0	On December 22 or after

Category 3: Ancillary Fees – Fees for specific programs or courses <i>(charges reversed only when registration is cancelled). This schedule only applies to ancillary fees that are displayed on your ROSI invoice.</i>	
Ancillary Charges Reversed	Fall-Winter Registration <i>September - April</i> Recorded Date of Cancellation
100%	To September 23
0	On September 24 or after

Category 4: Other Fees	
System Access Fee of \$45.00	Non-refundable
University Health Insurance Plan (UHIP) Fee of \$684.00	UHIP fee adjustments and reversals are made by student request to the UHIP Office. Instructions can be viewed at http://cie.utoronto.ca/Programs/University-Health-Insurance-Plan.htm .

AN EXCEPTION TO THESE REFUND SCHEDULES WILL BE CONSIDERED ONLY WHERE THERE IS EVIDENCE OF ERROR ON THE PART OF THE UNIVERSITY.

Any credit resulting from a fee reversal will be applied first towards outstanding charges on your ROSI account and then a credit balance may be eligible for disbursement to the student on request. Refer to the 'Refund of Credit Balances' section on the Student Accounts website (at www.fees.utoronto.ca ,click on '2012-2013 Fall&Winter' and then click on 'Refund of Credit Balances')