

**SCHOOL OF GRADUATE STUDIES
2020 - 2021 FALL - WINTER SESSION – REFUND SCHEDULES**

To determine your fee adjustments or reversals, review the applicable circumstances in each of the following four categories:

| Category 1A: Academic Fees – Program Fees <i>(Full-time & Part-time Degree Students, and Full-time non-Degree Special Students)</i> | | | | |
|--|---|--|---|---|
| If you cancel your registration for the session, Program fees are reversed in accordance with this schedule, using the registration cancellation date recorded on ACORN. | | | | |
| Program Charge Reversed | Fall-Winter Registration <i>September - April</i> Recorded Date of Cancellation | Fall Registration Only <i>September - December</i> Recorded Date of Cancellation | Winter Registration Only <i>January - April</i> Recorded Date of Cancellation | Note 1: If you cancel your last course and your registration in the session a <u>minimum charge of \$294.00</u> will be charged to students who cancel their registration in a program (degree or non-degree program) on or after the published date for the first day of classes. |
| 100% | To September 7 | To September 7 | To January 3 | |
| 100% less minimum charge <i>(Note 1)</i> | Sept. 8 – Sept. 21 | Sept. 8 – Sept. 21 | Jan. 4 – Jan. 17 | |
| 50% | Sept. 22 – Dec. 22 | Sept. 22 – Oct. 20 | Jan. 18 – Feb. 14 | |
| 0 | On December 23 or after | On October 21 or after | On February 15 or after | |

| Category 1B: Academic Fees – Course Fees <i>(Fees charged for each course to Part-time/Special Students)</i> | | | | |
|--|--|--|--|---|
| If you cancel your registration for the session, Program fees are reversed in accordance with this schedule, using the registration cancellation date recorded on ACORN. | | | | |
| Course Charge Reversed | Recorded Date of Course Cancellation on ACORN <i>Section Code Y</i> | Recorded Date of Course Cancellation on ACORN <i>Section Code F</i> | Recorded Date of Course Cancellation on ACORN <i>Section Code S</i> | Note 1: If you cancel your last course and your registration in the session a <u>minimum charge of \$294.00</u> will be charged to students who cancel their registration in a program (degree or non-degree program) on or after the published date for the first day of classes. Note 2: This refund schedule applies to courses offered on any U of T campus. |
| 100% | To Sept. 7 | To Sept. 7 | To January 3 | |
| 100% less minimum charge <i>(Note 1)</i> | Sept. 8 – Sept. 21 | Sept. 8 – Sept. 21 | Jan. 4 – Jan. 17 | |
| 75% | Sept. 22 – Oct. 13 | Sept. 27 – Sept. 28 | Jan. 18 – Jan. 24 | |
| 50% | Oct. 14– Nov. 10 | Sept. 29 – Oct. 13 | Jan. 25 – Feb. 7 | |
| 0 | On Nov.11 or after | On Oct. 14 or after | On February 8 or after | |

| Category 2: Incidental Fees – Compulsory Campus and Student Services <i>(charges reversed only when registration is cancelled)</i> | | | |
|---|---|--|---|
| Incidental Charges Reversed | Fall-Winter Registration <i>September - April</i> Recorded Date of Cancellation | Fall Registration Only <i>September - December</i> Recorded Date of Cancellation | Winter Registration Only <i>January - April</i> Recorded Date of Cancellation |
| 100% | To September 21 | To September 21 | To January 17 |
| 50% | Sept. 22 – Dec. 22 | Sept. 22 – Oct. 20 | Jan. 18 – Feb. 14 |
| 0 | On December 23 or after | On October 21 or after | On February 15 or after |

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| Category 3A: Ancillary Fees – Fees for specific programs or courses except for the IBMME Application fee (see Category 3B). Charges reversed only when registration is cancelled. This schedule only applies to ancillary fees that are displayed on your ACORN invoice. | | | |
|---|---|--|---|
| Ancillary Charges Reversed | Fall-Winter Registration September - April Recorded Date of Cancellation | Fall Registration Only September - December Recorded Date of Cancellation | Winter Registration Only January - April Recorded Date of Cancellation |
| 100% | To September 21 | To September 21 | To January 17 |
| | On September 22 or after | On September 22 or after | On January 18 or after |

| Category 3B: IBMME Application fee (charges reversed only when registration is cancelled). This schedule only applies to ancillary fees that are displayed on your ACORN invoice. | | | |
|--|---|--|---|
| Ancillary Charges Reversed | Fall-Winter Registration September - April Recorded Date of Cancellation | Fall Registration Only September - December Recorded Date of Cancellation | Winter Registration Only January - April Recorded Date of Cancellation |
| 100% | To September 7 | To September 7 | To January 3 |
| 0 | On September 8 or after | On September 8 or after | On January 4 or after |

| Category 4: Other Fees | |
|--|---|
| System Access Fee of \$55.00 | Non-refundable |
| University Health Insurance Plan (UHIP) Fee of \$720.00 | UHIP fee adjustments and reversals are made by student request to the UHIP Office. Instructions can be viewed at http://www.studentlife.utoronto.ca/cie/uhip |

AN EXCEPTION TO THESE REFUND SCHEDULES WILL BE CONSIDERED ONLY WHERE THERE IS EVIDENCE OF ERROR ON THE PART OF THE UNIVERSITY.

Any credit resulting from a fee reversal will be applied first towards outstanding charges on your ACORN account and then a credit balance may be eligible for disbursement to the student on request. Refer to the ['Request a Refund'](#) section on the Student Accounts website.