

SCHOOL OF GRADUATE STUDIES
Executive MBA Program (EMBA)
2023 SUMMER SESSION – REFUND SCHEDULES

To determine your fee adjustments or reversals, review the applicable circumstances in each of the following four categories:

Category 1A: Academic Fees – Program Fees (Fees charged as a single rate)		
If you cancel your registration for the session, Program fees are reversed in accordance with this schedule, using the registration cancellation date recorded on ACORN. Cancellation of registration only occurs when all courses are cancelled. If any courses with a final standing remain on the record for the academic session– a final mark, CR/NCR, LWD, or WDR – a student will not be eligible to cancel the registration for that session, and thus will not be eligible to have the program fee charges reduced.		
Program Charge Reversed	Recorded Date of Cancellation	Note 1: If you cancel your last course and your registration in the session a <u>minimum charge of \$320.00</u> will be charged to students who cancel their registration in a program (degree or non-degree program) on or after the published date for the first day of classes.
100%	To May 7	
100% less minimum charge <i>(Note 1)</i>	May 8 – May 14	
50%	May 15 – July 4	
0	On July 5 or after	

Category 2: Incidental Fees – Compulsory Campus and Student Services (charges reversed only when registration is cancelled)	
Incidental Charges Reversed	Full Session Registration Only May - August Recorded Date of Cancellation
100%	To May 14
50%	May 15 – July 4
0	On July 5 or after

Category 3: Ancillary Fees – Fees for specific programs or courses. Charges reversed only when registration is cancelled. This schedule only applies to ancillary fees that are displayed on your ACORN invoice.	
Ancillary Charges Reversed	Full Session Registration Only May - August Recorded Date of Cancellation
100%	To May 14
0	On May 15 or after

Category 4: Other Fees	
System Access Fee of \$58.00	Non-refundable
University Health Insurance Plan (UHIP) Fee of \$252.00	UHIP fee adjustments and reversals are made by student request to the UHIP Office. Instructions can be viewed at http://cie.utoronto.ca/Programs/University-Health-Insurance-Plan.htm .

AN EXCEPTION TO THESE REFUND SCHEDULES WILL BE CONSIDERED ONLY WHERE THERE IS EVIDENCE OF ERROR ON THE PART OF THE UNIVERSITY.

Any credit resulting from a fee reversal will be applied first towards outstanding charges on your ACORN account and then a credit balance may be eligible for disbursement to the student on request. Refer to the [‘Request a Refund’](#) section on the Student Accounts website.