

**UNIVERSITY OF TORONTO – TORONTO SCHOOL OF THEOLOGY  
DOCTOR OF MINISTRY PROGRAM, ONLINE ASSISTED LEARNING FORMAT  
2023 SUMMER SESSION – STUDENT ACCOUNT INFORMATION**

To determine your fee adjustments or reversals, review the applicable circumstances in each of the following four categories:

Category 1: Academic Fees – Program Fees <i>(Fees charged as a single rate)</i>		
<p>If you cancel your registration for the session, Program fees are reversed in accordance with this schedule, using the registration cancellation date recorded on ACORN. <b>Cancellation of registration only occurs when all courses are cancelled.</b> If any courses with a final standing remain on the record for the academic session– a final mark, CR/NCR, LWD, or WDR – a student will not be eligible to cancel the registration for that session, and thus will not be eligible to have the program fee charges reduced.</p>		
Program Charge Reversed	Recorded Date of Cancelled Registration on ACORN	<p><b>Note 1:</b> Program fees will be reversed and a <u>minimum charge of \$320.00</u> will be charged to students who cancel their registration in this session in a program (degree or non-degree program) on or after the published date for the first day of classes for the Fall-Winter Session.</p> <p><b>Note 2:</b> The last date to cancel a course or registration with no academic penalty is not the same as the last date to be eligible for a refund.</p>
100%	<b>To April 30</b>	
100% <b>less minimum charge (Note 1)</b>	<b>May 1 – May 7</b>	
50%	<b>May 8 – June 23</b>	
0	<b>On June 24 or after</b>	

Category 2: Incidental Fees – Compulsory Campus and Student Services <i>(charges reversed only when registration is cancelled)</i>	
Incidental Charges Reversed	Summer, Fall-Winter Registration <i>September - April</i> Recorded Date of Cancellation
100%	<b>To May 7</b>
50%	<b>May 8 – June 23</b>
0	<b>On June 24 or after</b>

Category 3: Ancillary Fees – Fees for specific programs or courses <i>(charges reversed only when registration is cancelled)</i> <i>This schedule only applies to ancillary fees that are displayed on your ACORN invoice.</i>	
Ancillary Charges Reversed	Summer, Fall-Winter Registration <i>September - April</i> Recorded Date of Cancellation
100%	<b>To May 7</b>
0	<b>On May 8 or after</b>

Category 4: Other Fees	
System Access Fee of \$58.00	Non-refundable
University Health Insurance Plan (UHIP) Fee of \$252.00	UHIP fee adjustments and reversals are made by student request to the UHIP Office. Instructions can be viewed at <a href="http://cie.utoronto.ca/Programs/University-Health-Insurance-Plan.htm">http://cie.utoronto.ca/Programs/University-Health-Insurance-Plan.htm</a>

**AN EXCEPTION TO THESE REFUND SCHEDULES WILL BE CONSIDERED ONLY WHERE THERE IS EVIDENCE OF ERROR ON THE PART OF THE UNIVERSITY.**

**Any credit resulting from a fee reversal will be applied first towards outstanding charges on your ACORN account and then a credit balance may be eligible for disbursement to the student on request. Refer to the [‘Request a Refund’](#) section on the Student Accounts website at <https://studentaccount.utoronto.ca/>**