

**UNIVERSITY OF TORONTO SCHOOL OF GRADUATE STUDIES**  
**Graduate Diploma in Health Research for**  
**Students Admitted to the Program in 2023 Winter Term**  
**2024 WINTER SESSION – REFUND SCHEDULES**

To determine your fee adjustments or reversals, review the applicable circumstances in each of the following four categories:

<b>Category 1: Academic Fees – Program Fees</b> ( <i>Fees charged as a single rate</i> )		
If you cancel your registration for the session, Program fees are reversed in accordance with this schedule, using the registration cancellation date recorded on ACORN. <b>Cancellation of registration only occurs when all courses are cancelled. If any courses with a final standing remain on the record for the academic session– a final mark, CR/NCR, LWD, or WDR – a student will not be eligible to cancel the registration for that session, and thus will not be eligible to have the program fee charges reduced.</b>		
<b>Program Charge Reversed</b>	<b>Recorded Date of Cancelled Registration on ACORN</b>	<p><b>Note 1:</b> Program fees will be reversed and a <u>minimum charge of \$320.00</u> will be charged to students who cancel their registration in this session in a program (degree or non-degree program) on or after the published date for the first day of classes for the Fall-Winter Session.</p> <p><b>Note 2:</b> The last date to cancel a course or registration with no academic penalty is not the same as the last date to be eligible for a refund.</p>
100%	<b>To January 7</b>	
100% less minimum charge <i>(Note 1)</i>	<b>Jan. 8 – Jan. 21</b>	
50%	<b>Jan. 22 – Feb. 19</b>	
0	<b>On February 20 or after</b>	

<b>Category 2: Incidental Fees – Compulsory Campus and Student Services</b> ( <i>charges reversed only when registration is cancelled</i> )	
<b>Incidental Charges Reversed</b>	<b>Winter Start Registration January - August Recorded Date of Cancellation</b>
100%	<b>To January 21</b>
50%	<b>Jan. 22 – Feb. 19</b>
0	<b>On February 20 or after</b>

<b>Category 3: Ancillary Fees – Fees for specific programs or courses</b> ( <i>charges reversed only when registration is cancelled</i> ). <i>This schedule only applies to ancillary fees that are displayed on your ACORN invoice.</i>	
<b>Ancillary Charges Reversed</b>	<b>Winter Start Registration January - August Recorded Date of Cancellation</b>
100%	<b>To January 21</b>
0	<b>On January 22</b>

<b>Category 4: Other Fees</b>	
<b>System Access Fee of \$58.00</b>	<b>Non-refundable</b>
<b>University Health Insurance Plan (UHIP) Fee of \$756.00</b>	<b>UHIP fee adjustments and reversals are made by student request to the UHIP Office. Instructions can be viewed at <a href="http://www.studentlife.utoronto.ca/cie/uhip">http://www.studentlife.utoronto.ca/cie/uhip</a></b>

**AN EXCEPTION TO THESE REFUND SCHEDULES WILL BE CONSIDERED ONLY WHERE THERE IS EVIDENCE OF ERROR ON THE PART OF THE UNIVERSITY.**

***Any credit resulting from a fee reversal will be applied first towards outstanding charges on your ACORN account and then a credit balance may be eligible for disbursement to the student on request. Refer to the [‘Request a Refund’](#) section on the Student Accounts website.***